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## Customizing Messaging Preferences in RBC Clear™

Click the user navigation icon **2** at the top right, then click Message Center.

Capital RBC Aarkets	RBC Clear"	Working Capital Solutions
$\equiv$ Menu Dashboard Accounts Pa	ayments Reports Administration Relationship Management	×
<ul> <li>Cumulative Available DDA Balance</li> <li>\$1,000,260,813,252,00 usp</li> </ul>	Available Balance Breakdown	2 Jane Campbell Messages
Cumulative balance across 155 accounts you can access	\$21,658,341.00 USD     *     \$500,000.00 USD     \$100,000.00 USD       Opening Ledger Balance     Intraday Credits     Intraday Debits	Message Center
Updated 12:45 pm ET		Sign Out
Entities of Acme International	Search by k	eyword Search ن ل Export
Acme Cement Inc. 4 Accounts	\$30,114,045.00 USD Available Balance	View Details 🗸 🗸
盦 Acme Cement Disbursements 20 Acc	counts \$30,114,045.00 USD Available Balance	View Details 🗸 🗸
盦 Acme Corporation 4 Accounts	\$30,114,045.00 USD Available Balance	View Details 🗸 🗸
Acme Cement Disbursements 20 Act	counts \$30,114,045.00 USD Available Balance	View Details 🗸 🗸
		View All Accounts
Time Deposit Summary		
40 Products Total Deposit Products	Stimated Interest Earned Closest M	022 Iaturity Date
Creating a New Time Deposit? View rates.		~
	View	v Time Deposits Create Time Deposit
● / ™ Trademark(s) of Royal Bank of Canada. Royal Ba Deposits are not FDIC insured.	nk of Canada Website, © 2024. All Rights Reserved.	Accessibility 🔀   Privacy & Security 🔀

In the Message Center page, click Messaging Preferences.



Details		Date		
Details				
	1 payment draft to be completed for account 123456789	Mar 10, 2023		Ē
	Payment of \$230,000 USD to Marketing Vendor for April 12, 2023 needs approval	Mar 10, 2023		Ū
	Payment of \$1,000,000 USD to Marketing Vendor for April 12, 2023 needs approval	Mar 10, 2023		Û
	Time Deposit product 123456789 USD maturity is coming up in 30 days	Mar 10, 2023		Ū
	Payment of \$1,000,000 USD to Marketing Vendor for April 12, 2023 needs approval	Mar 10, 2023		Ū
	Payment of \$230,000 USD to Marketing Vendor for April 12, 2023 needs approval	Mar 10, 2023		Ū
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	Payment of \$230,000 USD to Marketing Vendor for April 12, 2023 needs approval	Mar 10, 2023		Ē
			First 1 of 5	> <u>Las</u>

Once on the Messaging Preference page, select the category that you wish to manage from the panel on the left-hand side.

For example: Accounts.

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< Message Center	Messaging Preferences			
Accounts Payments	All Account Settings	Email	Portal	^
	Availability of New Statement	$\checkmark$	~	

Individual Account Settings	
account # 100000(	
., account # 100000	
account # 100000(	
account # 100000	
account # 10000	

rbccm.com

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Once a category is selected you can manage the messaging preferences for All Accounts or Individual Accounts.

You can customize messaging preferences for each account by clicking the downward-facing arrow V to expand the content.

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After expanding the content, downward-facing arrow will turn into an upward-facing arrow  $\land$  Clicking this will collapse the content again.

< Message Center	Messaging Preferences			
Accounts	All Account Settings	Email	Portal	^
- dyments	Availability of New Statement		<u>~</u>	
	Individual Account Settings			
	account # 1000000	$\checkmark$		^
	Availability of New Statement	$\checkmark$		
	.account # 10000		~	5
	Availability of New Statement	<u>~</u>	<u>~</u>	
	account # 1000000		<u>~</u>	5

Manage the messaging preferences by selecting the corresponding checkboxes.







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An empty Checkbox represents an unselected state.

A dash represents a mixed selection status when some, but not all, options within a group are selected.

You can change the messaging preferences at any time.



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